

## Certified Legal Manager Examination Preparation

### Websites and Online Documents

ALA Code of Ethics [www.alanet.org/join/ethics.html](http://www.alanet.org/join/ethics.html)

Measuring Floor Area in Office Buildings

[www.foundlocally.com/fraser/space/rental/definitions.html](http://www.foundlocally.com/fraser/space/rental/definitions.html)

### Disaster planning

American Red Cross

[www.redcross.org/services/disaster/beprepared](http://www.redcross.org/services/disaster/beprepared)

Homeland Security Advisory System

[www.redcross.org/services/disaster/beprepared/hsas.html](http://www.redcross.org/services/disaster/beprepared/hsas.html)

American Red Cross Business and Industry Guide

[www.redcross.org/services/disaster/beprepared/busi\\_industry.html](http://www.redcross.org/services/disaster/beprepared/busi_industry.html)

Federal Emergency Management Agency (FEMA)

[www.fema.gov/library/diz02.shtm](http://www.fema.gov/library/diz02.shtm)

General Legal Information

[www.findlaw.com](http://www.findlaw.com)

Windows 2000 Security

[www.bindview.com/ebook](http://www.bindview.com/ebook)

American Bar Association

[www.abanet.org](http://www.abanet.org)

ABA Model Rules of Professional Responsibility

[www.abanet.org/webapp/wcs/stores/servlet/ProductDisplay?storeId=10251&productId=-17902&categoryId=-3593](http://www.abanet.org/webapp/wcs/stores/servlet/ProductDisplay?storeId=10251&productId=-17902&categoryId=-3593)

ABA Model Rules of Professional Conduct

[www.abanet.org/cpr/mrpc/mrpc\\_home.html](http://www.abanet.org/cpr/mrpc/mrpc_home.html)

Guide to Employment Laws

[www.dol.gov/asp/programs/guide.htm](http://www.dol.gov/asp/programs/guide.htm)

[www.dol.gov/dol/compliance/compliance-majorlaw.htm#alphabet](http://www.dol.gov/dol/compliance/compliance-majorlaw.htm#alphabet)

Title VII Of Civil Rights Act of 1964

[www.eeoc.gov/laws/vii.html](http://www.eeoc.gov/laws/vii.html)

Bona Fide Occupational Qualifications (BFOQ)

[http://cobrands.business.findlaw.com/employment\\_employer/newcontent/flg/ch11/st2/qa9.html](http://cobrands.business.findlaw.com/employment_employer/newcontent/flg/ch11/st2/qa9.html)

Civil Rights Act of 1991

[www.eeoc.gov/laws/cra91.html](http://www.eeoc.gov/laws/cra91.html)

Affirmative Action

[http://www2.hrnext.com/Article\\_List.cfm/Nav/1.41.105.0?source=MKD&effort=537](http://www2.hrnext.com/Article_List.cfm/Nav/1.41.105.0?source=MKD&effort=537)

Pregnancy Discrimination Act

[www.eeoc.gov/facts/fs-preg.html](http://www.eeoc.gov/facts/fs-preg.html)

[www.eeoc.gov/35th/thelaw/pregnancy\\_discrimination-1978.html](http://www.eeoc.gov/35th/thelaw/pregnancy_discrimination-1978.html)

Family and Medical Leave Act (FMLA)

[www.dol.gov/esa/whd/fmla](http://www.dol.gov/esa/whd/fmla)

Fair Labor Standards Act

[www.opm.gov/flsa](http://www.opm.gov/flsa)

Fair Credit Reporting Act

[www.ftc.gov/os/statutes/fcra.htm](http://www.ftc.gov/os/statutes/fcra.htm)

Americans with Disabilities Act (ADA) of 1990

[www.usdoj.gov/crt/ada/adahom1.htm](http://www.usdoj.gov/crt/ada/adahom1.htm)

[www.usdoj.gov/crt/ada/pubs/ada.txt](http://www.usdoj.gov/crt/ada/pubs/ada.txt)

Immigration Reform and Control Act

[www.usda.gov/agency/oce/oce/labor-affairs/ircasumm.htm](http://www.usda.gov/agency/oce/oce/labor-affairs/ircasumm.htm)

[www.lectlaw.com/files/emp34.htm](http://www.lectlaw.com/files/emp34.htm)

Employee Polygraph Protection Act

[www.fas.org/sgp/othergov/polygraph/eppa.html](http://www.fas.org/sgp/othergov/polygraph/eppa.html)

[www.polygraph.org/eppa.htm](http://www.polygraph.org/eppa.htm)

Workers' Adjustment Retraining and Notification Act (WARN)

[www.doleta.gov/programs/factsht/warn.cfm](http://www.doleta.gov/programs/factsht/warn.cfm)

Occupational Safety and Health Act (OSHA)

[www.osha.gov/](http://www.osha.gov/)

[www.osha.gov/comp-links.html](http://www.osha.gov/comp-links.html)

## Equal Pay Act

[www.eeoc.gov/epa](http://www.eeoc.gov/epa)  
[www.eeoc.gov/laws/epa.html](http://www.eeoc.gov/laws/epa.html)

## Drug-Free Workplace Act

<http://www.dol.gov/elaws/asp/drugfree/require.htm>  
<http://said.dol.gov/SummaryDocument.asp?ID=583>

## Age Discrimination in Employment Act of 1967 (ADEA)

[www.eeoc.gov/laws/adea.html](http://www.eeoc.gov/laws/adea.html)  
[www.dol.gov/dol/topic/discrimination/agedisc.htm](http://www.dol.gov/dol/topic/discrimination/agedisc.htm)

## Privacy Act of 1974

[www.usdoj.gov/04foia/privstat.htm](http://www.usdoj.gov/04foia/privstat.htm)

## Buckley Amendment of 1974

[www.cpsr.org/cpsr/privacy/ssn/ferpa.buckley.html](http://www.cpsr.org/cpsr/privacy/ssn/ferpa.buckley.html)

## Consolidated Omnibus Budget Reconciliation Act (COBRA)

[www.dol.gov/dol/topic/health-plans/cobra.htm](http://www.dol.gov/dol/topic/health-plans/cobra.htm)

## Health Insurance Portability and Accountability Act

<http://aspe.hhs.gov/admsimp/pl104191.htm>  
[www.cms.hhs.gov/hipaa/hipaa1/content/more.asp](http://www.cms.hhs.gov/hipaa/hipaa1/content/more.asp)

## Employee Retirement Income Security Act

[www.dol.gov/dol/topic/health-plans/erisa.htm](http://www.dol.gov/dol/topic/health-plans/erisa.htm)

## Uniform Guidelines on Employee Selection Procedures

[www.dol.gov/esa/regs/cfr/41cfr/toc\\_Chapt60/60\\_3\\_toc.htm](http://www.dol.gov/esa/regs/cfr/41cfr/toc_Chapt60/60_3_toc.htm)  
[www.opm.gov/fedregis](http://www.opm.gov/fedregis)  
[www.findlaw.com](http://www.findlaw.com)

## Retirement Equity Act of 1984 (REA)

[www.ifebp.org/Glossary/letter.asp?letter=R](http://www.ifebp.org/Glossary/letter.asp?letter=R)  
<http://www.reagan.utexas.edu/resource/speeches/1984/82384b.htm>

## Sarbanes-Oxley Act

<http://www.sarbanes-oxley.com/>  
<http://news.findlaw.com/hdocs/docs/gwbush/sarbanesoxley072302.pdf>  
[http://www.aicpa.org/info/sarbanes\\_oxley\\_summary.htm](http://www.aicpa.org/info/sarbanes_oxley_summary.htm)  
<http://www.aicpa.org/sarbanes/index.asp>